

Internal Quality Assurance Cell

Internal Members' Meeting on April 28, 2023

Minutes of the Meeting

A meeting with the internal members of IQAC was held on 28.04.2023 at 01.00 p.m. in the Principal's room. The following members were present-

1. Prof. Ashima Ghosh (Chairperson)
2. Dr. Sushma Srivastava (Teacher Member)
3. Dr. Kajal Deb (Teacher Member)
4. Dr. Kasturi Bharadwaj (Teacher Member)
5. Dr. Fatima Noori (Teacher Member)
6. Dr. Darshan Kumar Jha (Website In-charge)
7. Dr. Anurag Pandey (Teacher Member)
8. Dr. Sangeeta Agarwal (Member, Commerce)
9. Dr. Ashish Mishra (Coordinator, IQAC)

Dr. Ashish Mishra, Coordinator, IQAC welcomed all the honorable members of the Committee and the meeting proceeded as follows-

Agenda 1: To finalize and submit the AQAR 2021-22-

- The members have unanimously decided that the AQAR 2021-~~22~~ data shall be filled as per the distributed workload among members for submitting AQAR 2021-22 and the same shall be submitted on or before May 15, 2023.
- It was also decided that filled AQAR 2021-22 shall be put into the Meeting of Governing Body for Approval, if possible.

Agenda 2: To discuss and finalize the names of external members of the committee -

- The same has been done as follows:-

S. No.	Names of External Members	Proposed by
1	Prof. Suneet Dwivedi, Prof., Centre of Atmospheric and Ocean Studies, University of Allahabad	Dr. Ashish Mishra
2	Mr. Sanjay Kumar, Assistant Director, MSME, DFO, Prayagraj	Prof. Ashima Ghosh

3	Dr. Rajendra Prasad, Director, Allahabad National Museum, Prayagraj	Dr. Sushma Srivastava
4	Dr. Monisha Singh, Asst. Prof., Department of Family and Community Sciences, University of Allahabad	Dr. Anurag Pandey
5	Ms. Stuti Agarwal, Research Scholar, SPMDC (UoA), Prayagraj	Dr. Ashish Mishra

Dr. Darshan Kumar Jha also proposed the name of Ms. Jahnavi Singh, the college student of M.A. Second Semester (Geography) for the category of student member.

Agenda 3: To discuss and decide the date of Advisory Committee Meeting 2022-23-

- The members have agreed upon two tentative dates for Advisory Committee Meeting 2022-23, i.e., either May 16, 2023 or May 17, 2023.

Agenda 4: To discuss about the Proposed Plan of Action for the session 2023-24-

For Proposed Plan of Action (2023-24) the following suggestions have come-

- Principal suggested for organization of National workshops/conferences, seminars etc. along with government funded projects. A steering committee may be formed for this purpose.
- Programmes of awareness may be organized by Political Science Department, and for the same Pt. Deen Dayal Upadhyaya Chair, UoA may be consulted.
- Add-on courses may be started e.g., course on Disaster Management by department of Geography, Functional English, Workshop on Journalism & Media by department of English, under self-finance mode.
- Innovative approaches of teaching may be adopted like; art of essay-writing etc. for the benefit of students appearing in various competitive examinations.
- Dr. Kasturi Bhardwaj proposed the idea of workshop on 'NGO management' which may be organized by department of Political Science.
- At least two best practices like; News-paper reading and Com Edu-fest must be organized.
- The educational lab may arrange counseling sessions for needy students with own resources along with the available outside resources as well.
- IQAC of the college may organize an FDP on relevant topic.
- Construction of Ramps and special toilets for Physically Challenged persons may be done.
- Coordinator suggested the mobilization of resources out of Corporate Social Responsibility fund of different corporate entities concerned if possible.

Agenda 5: Any other matter rose during the meeting

- It was decided unanimously that Dr. Shikha Dikshit (Proctor) and Dr. Prabhat Ranjan (Librarian) be added as internal members of IQAC with immediate effect.

The meeting ended with a vote of thanks to all the members.

Ashish Mishra 28.4.23
(Dr. Ashish Mishra)
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