

**Internal Quality Assurance Cell  
Advisory Committee Meeting on May 16, 2023**

**Minutes of the Meeting**

The Advisory Committee Meeting of the Internal Quality Assurance Cell was held on **May 16, 2023** at 12:00 Noon, in Seminar Room. The following members were present-

1. Prof. Ashima Ghosh, Principal- Chairperson
2. Prof. Ashim Kumar Mukherjee, Chairperson, Governing Body
3. Prof. Suneet Dwivedi, Centre of Atmospheric and Ocean Studies, University of Allahabad (Nominee from local society)
4. Dr. Monisha Singh, Assistant Professor, Department of Family and Community Sciences, University of Allahabad (Nominee from Employers/ Industrialists/ Stakeholders)
5. Dr. Shikha Dikshit (Proctor)
6. Dr. Prabhat Ranjan (Librarian)
7. Dr. Sushma Srivastava (Teacher Member)
8. Dr. Kajal Deb (Teacher Member)
9. Dr. Kasturi Bharadwaj (Teacher Member)
10. Dr. Fatima Noori (Teacher Member)
11. Dr. Rama Gupta (Teacher Member)
12. Dr. Anurag Pandey (Teacher Member)
13. Dr. Sangeeta Agrawal (Commerce) (Teacher Member)
14. Ms. Jahnvi Singh, M.A. Sem.-II Geography (Student)
15. Ms. Stuti Agarwal, Research Scholar, SPMDC, Prayagraj (Alumnus)
16. Dr. Ashish Mishra (Coordinator, IQAC)

Prof. Ashim Kumar Mukherjee, Chairperson, Governing Body, JTGDC welcomed the new Principal and the Chairperson, Advisory Committee (IQAC) Prof. Ashima Ghosh. He also extended his gratitude for the outgoing Principal Dr. Deepshikha Banerji. Dr. Ashish Mishra, Coordinator, IQAC welcomed all the honorable members of the Committee along with Chairperson Prof. Ashima Ghosh, Principal, JTGDC, Prayagraj and the meeting proceeded as follows-

- i) The minutes of the last Advisory Committee meeting held on May 25<sup>th</sup>, 2022 were read and confirmed.
- ii) Action Taken Report was presented by the Coordinator which was read and confirmed. The Honorable members of the Advisory Committee specially the Chairperson, Governing Body, Prof. Ashim Kumar Mukherjee appreciated the action taken on the Plan of Action 2022-2023 regarding organization of Academic, Cultural and Sports activities in the session, and suggested that such activities should be organized regularly.

Prof. Suneet Dwivedi insisted on integrated Wi-Fi system to be installed on priority basis.

- iii) The proposed Plan of Action for the session 2023-24 was prepared by IQAC after including the suggestions from experts, faculty members, students and stakeholders, was presented in the Advisory Committee meeting by the Coordinator and approved. The following suggestions were made by the honorable members regarding Plan of Action 2023-24:
  1. Prof. Ashim Kumar Mukherjee, Chairperson, Governing Body emphasized that the college should nurture two best practices and the same should be sustained and enhanced. He also advised on the establishment of robust functioning of Security System of the college, some other suggestions were as follows-
    - a. The College Van should be made available after getting due renewals and modifications
    - b. The Ramps and Toilets etc. be made available to persons who are physically challenged
    - c. To secure medical facilities for college stakeholders the MoU with Parvati Hospital may be established
    - d. The main gate of the college must be replaced with an appropriate size and structure
    - e. The CCTV should be installed with remote access facility on urgent basis after identification of appropriate places/spots
    - f. To celebrate 50<sup>th</sup> Year of College, there should be an arrangement of Lecture series after consultation with an Steering Committee constituting members from different departments
  2. Prof. Ashima Ghosh, Principal, JTGDC placed the Proposal of Post-Graduation Programme in two new subjects, viz. Education and Political Science, to be started as soon as possible after getting approval from University of Allahabad.
  3. Dr. Monisha Singh suggested that students may attend Fashion Designing Courses (Diploma/Certificate/Degree) at Institute of Professional Studies, University of Allahabad. She emphasized on Skill Enhancement and Entrepreneur Development (SEED). She also suggested the adoption of an area such as; old age home, centre for Physically Challenged etc.



4. The following suggestions were given by Prof. Suneet Dwivedi-


- a. Publication of the College Journal should be revived through online mode
- b. e-Content to be developed by faculty members on SWAYAM portal
- c. The integration of Indian Knowledge system with the syllabus of college be ensured as per New Education Policy 2020 and UGC guidelines
- d. The Library should have updated software like LIBSYS and KOHA
- e. Radio-Frequency Identification (RFID) to be introduced in the Library
- f. Research projects funded by ICSSR, ICHR, UGC, NCERT, ICPR etc. should be taken by Faculty members
- g. The Language Lab of the college should be ready with software specially for Hindi, Sanskrit, Urdu and English languages
- h. Internal Complaint Cell (ICC) should be established for all employees and students as per UGC Guidelines
- i. The name of Alumni Association should be replaced by Alumni Cell
- j. The establishment of the CCASH to be ensured as per Vishakha Guidelines and relevant recommendations

5. Ms. Stuti Agarwal, Alumnus, suggested that, the Library Services must be enhanced by providing more Reference Books and bigger Reading Room. The Alumni of the college may provide counseling services to students for Educational and Career opportunities.

6. Ms. Jahnavi Singh, student, proposed that new classrooms be made available, the GIS lab should be developed as well as a Common Room for Girls must be arranged as soon as possible.

7. Coordinator Dr. Ashish Mishra, proposed that various MoUs may be undertaken to provide wider scope for students' academic as well as professional growth and development. The coordinator also informed that the suggestions made by the Advisory Committee will be included in the Plan of Action and it will be placed in the meeting of the Staff Council and Governing body for approval.

The meeting ended with a vote of thanks to all the members.

  
(Dr. Ashish Mishra)  
Coordinator

2022-23

**Coordinator**

Internal Quality Assurance Cell (I.Q.A.C.)  
Jagat Taran Girls' P.G. College  
Prayagraj-211002 (U.P.)