

Internal Quality Assurance Cell
Advisory Committee Meeting on August 24, 2021
Minutes of the Meeting

The Advisory Committee Meeting of the Internal Quality Assurance Cell was held on **August 24, 2021** at 11:30 am., through Offline as well as Online mode. The following members were present-

1. Prof. Kamla Devi, Principal- Chairperson
2. Prof. Ashim Kumar Mukherjee, Chairperson, Governing Body
3. Prof. P. K. Sahoo, Former Vice-Chancellor, University of Allahabad, Prayagraj
4. Mrs. Nivedita Dogra Dubey, General Manager (H.R.), Airports Authority of India, Corporate Headquarters, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi
5. Dr. Shikha Dikshit (Proctor)
6. Dr. Darshan Kumar Jha (Computer Incharge)
7. Dr. Prabhat Ranjan (Librarian)
8. Sri Vinod Kumar (Routine Clerk)
9. Dr. Sushma Srivastava (Teacher Member)
10. Dr. Kajal Deb (Teacher Member)
11. Dr. Fatima Noori (Teacher Member)
12. Dr. Rama Gupta (Teacher Member)
13. Dr. Anurag Pandey (Teacher Member)
14. Dr. Sangeeta Agrawal (Commerce) (Teacher Member)
15. Ms. Aditi B.A. III (Student)
16. Dr. Sumedha Pandey (Alumni)
17. Dr. Ashish Mishra (Coordinator of IQAC)

Prof. Kamla Devi, Principal welcomed all the honorable members of the Committee as the chairperson.

- i) The minutes of the last Advisory Committee meeting held on April 29, 2019 and Internal meeting of IQAC held on March 2, 2020 were read and confirmed.
- ii) Action Taken Report was presented by the coordinator. No matter arose out of it. The Honorable members of the Advisory Committee appreciated the action taken of the Plan of Action 2020-2021 regarding teaching-learning, research, extension, and other activities of the College.
- iii) The proposed Plan of Action for the session 2021-22 was prepared by IQAC including the suggestions from experts, faculty members, students and stakeholders, the same was presented in the Advisory Committee meeting by the Coordinator and approved. The following suggestions were made by the honorable members regarding Plan of Action 2021-22.

1. Prof. Ashim Kumar Mukherjee, Chairperson, Governing Body apprised the committee about the creation of fully dynamic College Website (i.e. www.jtgdc.ac.in), process of contactless admission for B.A. (Part II & III) as well as M.A. (Semester II, III & IV) and fee submission along with online teaching and learning portal. He also emphasized that; office should be fully automated to make it paperless and students' online database must be utilized to issue online Identity-card, Transfer and Character Certificates.
 - He suggested that minimum 20% classes of each department should be held online even when we resort to offline mode of teaching-learning.
 - Online testing should be used for evaluation of students' learning in accordance with the guidelines of the University of Allahabad along with continuous monitoring system through students' feedback.
 - The college website should be made more informative by uploading publications, e-College Magazine, College Prospectus, etc.
2. Prof. P. K. Sahoo suggested that each department should prepare their calendar for Academic as well as other activities keeping in mind the Vision, Mission and Objectives of the college. The Departmental Academic Calendar should be uploaded in the college website. He also pointed out that there should be a provision for special classes for both slow learners as well as advance learners.
 - He also suggested that Professional development programs should be organized for betterment of the faculty members in collaboration with two or more departments.

- He also focused that there should be joint efforts for creating atmosphere for research work through collaborative practice of publications. The collaborative effort should also be used for content creation for students.
3. Mrs. Nivedita Dogra Dubey advised that the college should try to increase the employability of the students by organizing events like Career Fests and engage industrialists and field experts.
 - She also suggested that the college should give importance to value addition in curriculum for professional growth of the students.
 4. Alumna Dr. Sumedha Pandey, appreciated the student centric academic environment of the college.
 5. Ms. Aditi a student's representative of the college emphasized to introduce P.G. in all subjects.

The coordinator informed that the suggestions made by the Advisory Committee will be included in the Plan of Action and will be placed in the meeting of the Staff Council and Governing body for approval.

The meeting ended with a vote of thanks to all the members.


(Dr. Ashish Mishra)
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