

**Internal Quality Assurance Cell**  
**Advisory Committee Meeting on May 16, 2018**  
**Minutes of the Meeting**

The Advisory Committee Meeting of the Internal Quality Assurance Cell was held on May 16, 2018 at 1:00 pm.

Dr. Kamla Devi, Principal welcomed all the honorable members of the Committee as the chairperson.

- i) The minutes of the last meeting held on April 26, 2017 was read out by Dr. Kajal Deb Coordinator, IQAC and confirmed.
- ii) Action Taken Report was presented by the coordinator. No matter arose out of it. The Honorable members of the Advisory Committee appreciated the action taken of the Plan of Action 2017-2018 regarding teaching–learning, research, extension, and other activities of the College.
- iii) The proposed Plan of Action for the session 2018-19 was prepared by IQAC including the suggestions from experts, faculty members, students and stakeholders, The same was presented in the Advisory Committee meeting by the Coordinator and approved. The following suggestions were made by the honorable members regarding Plan of Action 2018-19.

1. Dr Jagdish Gulati suggested that, since it is a girls College, therefore women empowerment through preparing the students self- sufficient from the first year of graduation itself, by organizing various programmes such as Time Management, Interview Techniques, Public Speaking, and Communication Skill.
  - He emphasized that successful women entrepreneurs may be invited to mentor students and share their success stories.
  - Dr. Gulati also suggested industry visit for practical exposure to students.
2. Sri G. K. Bansal emphasized the need to focus on Value Education through Case Study of established personalities in different areas.
  - He suggested to include Book Review in Research activities to develop analytical powers of faculty and students.
  - He expressed his views on the importance of English Speaking and Typing which is the need of the modern world. He suggested to organize workshops on English Typing for all students.

3. Dr. L. K. Tripathi suggested to encourage online teaching-learning through e-pg Pathshala, “Swayam” and “Sakshat” etc. for post graduate students. He informed that UGC is planning to develop software for linguistic.
  - He also suggested to motivate the students to “ learn and teach”.
4. Dr. Milan Mukherjee emphasized to ensure maximum participation of students in different programmes and use their potential by identifying them.
5. The alumna Sumedha Pandey suggested to develop English speaking skill, assignment topics should be given for the same.
6. Sweta Shuka student of the College emphasized the need to modify the present curriculum according to the need of Competitive and Entrance Examinations of different subjects. She also suggested to encourage the students to take part in discussions apart from classroom teaching.

The coordinator informed that the suggestions made by the Advisory Committee will be included in the Plan of Action and will be placed in the meeting of the Staff Council and Governing body for approval.

The meeting ended with a vote of thanks to all the members.

(Dr. Kajal Deb)  
Coordinator