

INTERNAL QUALITY ASSURANCE CELL

Advisory Committee Meeting on May 21, 2026

Minutes of the Meeting

A meeting with the Advisory Committee of the IQAC was held on May 21, 2026 at 12:00 noon in the Seminar Hall. The following members were present:

Members:

1. Prof. Ashima Ghosh (Chairperson, IQAC)
2. Prof. Manoj Kumar, Department of English & Modern European Languages, University of Allahabad
3. Dr. Monisha Singh, Asst. Prof., Department of Family and Community Sciences, University of Allahabad
4. Prof. Archana Paul (Bursar)
5. Dr. Anuj Kumar Verma (In-charge, Documentation Cell)
6. Dr. Darshan Kumar Jha (Website In-charge)
7. Dr. Arpita Ghosh (In-charge, Commerce)
8. Prof. Kajal Deb (Teacher Member)
9. Dr. Ashish Mishra (Teacher Member)
10. Dr. Fatima Noori (Teacher Member)
11. Dr. Anjali Shivhare (Teacher Member)
12. Dr. Aishwarya Singh (Teacher Member)
13. Dr. Prama Dwivedi (Teacher Member)
14. Dr. Madhuri Rathore (Teacher Member)
15. Dr. Anurag Pandey (Teacher Member)
16. Arya Pandey, Research Scholar, Department of Hindi, JTGDC, Prayagraj (Student)
17. Dr. Anjali Sharma, Assistant Professor, Department of Philosophy, AU(Alumni)
18. Dr. Kasturi Bharadwaj (Coordinator)

The meeting began with a formal welcome to the external members by the coordinator and the principal. Prof. Ashima Ghosh personally thanked Prof. Manoj Kumar for the constant guidance provided by him.

Thereafter, the minutes of the last Advisory Committee meeting held on 5 May 2025 were read by Dr. Kasturi Bharadwaj, Coordinator IQAC and confirmed by the Principal, JTGDC.

(Signature)

Agenda II: Presentation and Discussion of the Action Taken Report (ATR) for the session 2025-26.

The compiled Action Taken Report for the session 2025-26 was read by Dr Fatima Noori, highlighting the distinctive achievements of the various departments, committees and the college.

Agenda III: Deliberation on the Proposed Plan of Action for the session 2026-27

The coordinator then read the compiled proposed plan of action report for the next academic session, laying special emphasis on infrastructural development. Prof Manoj Kumar recommended a separate IKS center to be established in the college. He also suggested to accept the assignments of students on LMS platforms. He also discussed about the university provision for PG students (from the next academic session) to enroll in one Swayam NPTEL Course mandatorily.

Prof. Kumar also recommended going through the new updated tentative guidelines for NAAC accreditation, which include 10 metrics with Input, Process and Output provisions. He also mentioned that the students enrolled in the Higher Education Institutions need not to be included in the placement data and proposed a felicitation programme to encourage passed out students to provide their data to the college. He also suggested to include the points highlighting the uniqueness of the institution in the best practices. BEFORE and AFTER images and news records to be collected for the adopted village, to gauge the impact made.

Prof Ashima Ghosh recommended to make a new format for Transfer Certificate wherein the details of the passed-out students can effectively be collected. And proposed remedial classes for street children. Dr Fatima Noori recommended Each One- Teach One practice for community outreach.

Dr Monisha Singh emphasized on making ramps for differently abled students and to install handles in the washrooms to make them disabled friendly.

Dr Darshan suggested using the existing LMS of our college for assignment submissions and teaching.

Ms. Arya recommended addition of research related new books to the college library.

Dr. Anjali Sharma recommended workshops for Answer writing.

In the forthcoming meeting of finance committee, following matters were recommended to be put forward:

- a. Purchase of iThenticate or similar plagiarism detection tool
- b. Paying faculty members, a minimum of Rs 5000/- each for participating in academic events, viz., seminars and conferences.

Prof Manoj also suggested to give best teacher awards to faculty members based on student satisfaction survey to encourage good teaching practices.

Dr Anjali Shivhare recommended photography workshops to be organized in the college. She also put forward the idea of calculating environmental footprints and handprints of the students and the college staff.

Dr Monisha suggested workshops for Canva and similar digital software to encourage creativity and to display skills of students, she proposed organizing exhibitions.

Agenda IV: Review of IQAC activities and quality initiatives for the session 2025-26

Dr Kasturi read the IQAC annual activity report and discussed in detail various activities organized by the committee to augment quality. Dr Ashish Mishra pointed out that the NAAC related activities should be updated timely on the college website.

Agenda V: Discussion on NAAC related initiatives and preparedness

Dr Kasturi discussed the initiatives of Academic and Administrative Audit, Green audit and financial audit. Dr Ashish pointed out certain corrections in the AAA format and asked to share the soft copies of compiled reports to all the committee members beforehand.

The meeting ended with vote of thanks to all the members.


(Prof. Ashima Ghosh)

Principal
Jagat Taran Girls' Degree College
Prayagraj


(Dr. Kasturi Bharadwaj)
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